**Sub-heading** (Gives a little more information than the headline.)

**Headline** (pun/ play on words/ alliteration; it should hint at the story)

**Opening paragraph** (summarises the story)

When:

Where:

Who:

What:

Why:

**Body of the article** (Chronologically explains the story. What happens & how do people react? Facts & figures.)

At the start:

Middle

At the end (what’s now & next?)

**Quotes**