



Whittingham, Alnwick, Northumberland NE66 4UP
Telephone: 01665 574222 Email: admin@whittingham.northumberland.sch.uk
Website: www.whittinghamprimaryschool.co.uk

Monday 17th June 2019

Ford Castle October 9th – 11th 2019

Dear Parents/Legal Guardians,

I have now informed Ford Castle of the final numbers for our Residential Trip in October 2019, please find enclosed some important information and forms which need to be completed and returned to school by Friday 28th June.

Deposit

We now require a £50 non-refundable deposit to secure our booking at Ford Castle. Please could you use the online system to pay this by Friday 28th June?

Itinerary

My introductory letter outlined the activities which we usually do at Ford Castle, this will remain very similar but I will let you know when our activities have been finalised. We do not do any activities on or in water during our stay.

Medical Information

It is a requirement that you complete and return the parental consent form as this gives us your permission for your child(ren) to participate in the activities and helps us to attend to any specific needs whilst away.

If your child does need medication please ensure that it is in a named bag with clear instructions for use/administration. If medication is not prescribed by a doctor we may require you to fill in a further form giving consent for school staff to give the medication. **All medicine must be handed to Mrs Fortescue or Mrs Athey on the day of departure and should not be in your child's suitcase.**

Kit List

Please find a kit list attached, this is not a definitive list but suggests what your child requires. We usually find it helpful for the children to take this list with them as it helps them to pack their bags for coming home.

If you require any further information at this point please do not hesitate to contact me you may also like to look on Ford Castle's website.

Kind Regards
Mrs Fortescue

Headteacher: Mrs Belinda Athey





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