



Whittingham, Alnwick, Northumberland NE66 4UP | Telephone: 01665 574222
Email: Admin@whittingham.northumberland.sch.uk

Wednesday 28th March 2018.

Dear Parents/Legal Guardians,

To enable our final arrangements to be made for our residential trip to Dukeshouse Wood in June 2018 please find enclosed some important information and forms which need to be completed and returned by **Monday 16th April 2018**.

All activities are led by qualified and experienced Dukeshouse Wood staff and all equipment is checked every day before use. The children will be in allocated groups of around 13 for these activities and accompanied by either Mrs Athey or Mrs Chisholm. An example of the evening activities the children might take part in are: - play pool, table tennis, football, chat, read a book or watch a DVD. There is usually a disco on Thursday evening so party clothes might be required.

Full details of the itinerary, meal plan and dining times as well as activities the children will be taking part in will be shared with you on the Parent/ Carer Information meeting **on Tuesday 22nd May 2018 at 3.30pm**.

Dietary Information

Please complete the attached form indicating any dietary needs which your child might have.

Medical information

It is a requirement that you complete and return the parental consent form as this gives us your permission for your child to participate in the activities and helps us to attend to any specific needs whilst away.

If your child does need medication, please ensure that it is in a named bag with clear instructions for use/administration. If medication is not prescribed by a doctor we may require you to fill in an additional form giving consent for school staff to administer the medication. All medicine must be handed to Mrs Athey or Mrs Chisholm on the day of departure and should not be in your child's suitcase.

Kit List

Please find a kit list attached, this is not a definitive list but suggests what your child requires. We usually find it helpful for the children to take this list with them as it helps them to pack their bags for coming home.

If you require any further information please do not hesitate to contact me, or you may also like to look at Kingswood/Dukeshouse Wood website.

Kind regards

Belinda Athey

Headteacher

Website: <https://whittingham.eschools.co.uk>

Headteacher: Mrs Belinda Athey



Here's a list of things you'll need to pack – along with a few that aren't essential but could be useful.

Things you'll need:

- Toiletries etc (please note deodorants must be roll-on, no aerosols).
- Clothes, shoes and underwear. For many activity sessions closed-toed shoes, long-sleeved t-shirts and trousers are required (these are required for nearly all sessions, so bring plenty.) We recommend wearing old clothes for activity sessions.
- Trainers
- Indoor shoes
- Waterproof clothing (jacket, trousers and wellingtons and outdoor shoes suitable for activities).
- Large plastic bag for dirty clothes.
- A bath towel.
- Sunglasses, sun cream and hat in summer.
- Gloves, hat and scarf in winter.
- Pyjamas and slippers.
- A named water bottle (essential in summer).

Useful items:

- Wet weather gear.
- Books, playing cards and other quiet activities.
- Money for snacks and souvenirs in our shop.

Kingswood can't accept liability for the loss of any personal property brought to our centres – so please don't bring any valuable items, expensive clothing and footwear, mobile phones, handheld games consoles etc. We're unable to store them and they won't be insured while on centre.