Whittingham
CofE PRIMARY SCHOOL
Whittingham, Alnwick, Northumberland NE66 4UP | Telephone: 01665 574222
Email: Admin@whittingham.northumberland.sch.uk

28th March 2018

Dear Parents/Legal Guardians,

Year 5 & 6 End of Day Arrangements

Following feedback from parents, and also ensuring that our children have the chance to be independent and have some responsibilities offered to them before they start Secondary School, we are looking to make changes to the start and end of day arrangements for our Year 5 & Year 6 children. Therefore we need to have on file, collection arrangements for both start and the end of day for your child.

Please complete the slip below and return to the School office, children will not be allowed to leave the classroom alone unless we have a permission slip from you.

Please note if there are any days where you need to change your arrangements please let the office or the class teacher know.

Reminder - start of day 8.40 - end of day 3.15.

Regards, Mrs Belinda Athey
Headteacher

Child's name_____ Child's Class_____

☐ My child will be dropped off at school by _____ at _____am

☐ My child needs to wait in the classroom to be collected by_____at_____pm_

☐ My child can walk to the car park to be collected by _____ at _____pm

☐ My child has permission to walk home alone

Reminder - start of day 8.40 - end of day 3.15.

Signed: _____

Name (printed): _____ Date: _____