



Whittingham, Alnwick, Northumberland NE66 4UP

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Friday 12<sup>th</sup> July 2019

**Ford Castle Residential October 9<sup>th</sup> – 11<sup>th</sup> 2019**

Dear Parents/Legal Guardians,

I am writing with regard to our residential trip to Ford Castle in October 2019 for years 3 and 4. We have had a fantastic response to the trip and I am delighted that we have so many pupils who are keen to go.

In my initial letter I indicated that the total cost of the trip would be about £155 per child this has now been confirmed. This price includes transport, accommodation, all meals and all activities based on 29 children attending.

Most of you have now paid the initial £50 non-refundable deposit using our School Money system. If you have not done this yet please could you do so?

I am also waiting for a few parental consent/ medical forms. If I have not received this yet I have popped a paper copy of the form into your child's bag for completion before the end of next week. I can then use the information on the forms to complete my risk assessments which I am required to send to Northumberland County Council for approval.

To make the remaining payment of £105 easier to manage, we will set up a payment schedule on the school money system from Monday as follows.

Payment	Date Due
£35	July 20th
£35	August 20th
£35	September 20th

Any questions please do not hesitate to come and see me. We will be holding a parent's information meeting where all your questions will be answered on **Thursday 5<sup>th</sup> September 2019..**

Many thanks  
Mrs Fortescue

**Headteacher: Mrs Belinda Athey**

